
SO, YOU WANT TO PLAY A VIDEO IN CHURCH

WHAT'S THIS ALL ABOUT?

BBC has some capability for playing videos in church, but there are some limitations as well. We want to make it as simple as possible for people to be able to fit in with those limitations, so that nobody gets disappointed or stressed.

Firstly, there are technical limitations, imposed by the equipment we use. These technical limitations will be spelled out a bit further on.

Secondly, there are limitations because of how we plan and run our services. Basically, worship leaders are responsible for making sure that our services run to the right length, fit in with needs of the children's ministries and generally hang together in an appropriate way. Services are supported by volunteers who do things like set up or operate the projector, computer, sound and video equipment. These people are under some pressure to do complicated tasks within a tight timeframe, so we need to keep things as simple as possible.

SO, WHAT SHOULD I DO?

If you want to have a video played in a service, it would help everyone if you could do the following:

1. Contact Connexion to negotiate a date for the video to be played. Connexion will have details on what is planned for most services, so they can advise when your video will be most appropriate. You'll need to give at least one week's notice so that the service can be planned properly.
2. While Connexion will let the relevant worship leader know about your video, you should contact the worship leader for that service. Let them know what the video is about, how long it runs, etc so they can fit it into an appropriate spot in the service. The worship leader will let the sound operator know about your video so that they can be prepared for running it.
3. Make sure your video fits with the technical limitations spelled out below. If you need help with this, Connexion can tell you who to contact.
4. Make sure you get the video to the sound operator at least half an hour before the service starts. Include details of what part of the video should be shown. This will give the sound operator time to test that it all works properly and is cued to the right spot.
5. Have a couple of seconds of "padding" before and after the clips you want shown. This gives some flexibility for cueing and ending the clip.

WHAT ARE THESE TECHNICAL LIMITATIONS YOU KEEP MENTIONING?

For various reasons we **do not** support playing videos from the computer, either from disk or memory stick. Frankly, it's just not reliable enough.

BBC has a DVD/VCR combo unit for playing videos which supports these formats:

Tape	VHS – yes it does still get used sometimes!	
CD	+R, -R, +RW or –RW	
DVD	+R, -R, +RW or –RW	
File format (on CD or DVD)	DVD movie	Audio CD
	VCD	MP3
	MPEG	AVI
	DivX	

So, How Do Services Come Together?

Worship teams turn up on the day with no plan & see what happens. Wake up, back to reality!

Planning of services really starts at least 3 months out, when the rosters are being planned. The pastor(s) plan what themes & sermon topics will be used at each service, then the service rosters are done. The rosters include speakers, worship leaders, bands, setup, open-up, sound, laptop, welcome, morning teas, etc and cover basically a school term.

The worship leaders often start planning the services three weeks or so before the actual service date - for special services, the planning can start even earlier. Songs are chosen to fit with the sermon topic and/or bible reading & the worship leader weaves in any pre-planned item (such as testimonies, promotions of events/ministries, special presentations, etc) to fit in with time limitations.

WHAT ARE THE TIME CONSTRAINTS?

8.15 The premises are opened up and set up of chairs, sound, etc commences

8.45 Worship band sets up

9.15 Sound check

10.00 Service commences

10.30 Kids out to Kids Club, On Target, etc

- When the kid's ministries are running, the service is supposed to finish by 11.20 (11.30 if we're having communion)
- When the kid's ministries are not running, the service is supposed to finish by 11.15.

To make sure that we have enough time in our gatherings for worship, speakers, announcements, etc, we need to plan things like videos and other "special stuff" in advance, so that they can be incorporated into the plan without having to drop something that has been previously planned. So please make sure you contact Connexion at least one week before the service you want to show your video.

GOT QUESTIONS?

If you have any questions, or want help with creating a DVD, email or call Connexion & they'll make sure that someone gets back to you.